

Message

From: Davis, Gail [Davis.Gail@epa.gov]
Sent: 5/25/2018 4:39:04 PM
To: Hupp, Millan [hupp.millan@epa.gov]; Jenkins, Juanita [jenkins.juanita@epa.gov]
Subject: RE: Renaissance Marriott

Can you please supply us with the names/arrival-departures of everyone need a room, thanks.

From: Hupp, Millan
Sent: Friday, May 25, 2018 10:59 AM
To: Davis, Gail <Davis.Gail@epa.gov>; Jenkins, Juanita <jenkins.juanita@epa.gov>
Subject: FW: Renaissance Marriott

Gail and Juanita,

As you know, the Administrator is the designated host for the CEC (Commission for Environmental Cooperation) this year and will be hosting the conference in OKC with OITA taking the lead on preparations. As such, the Secretariat has selected a hotel for the conference and attendees. They have secured a group rate as you will see below.

We would like for the Administrator, traveling staff, and PSD to all be in this hotel. What is your direction for reserving these rooms? Should each traveler reserve their own or would the two of you handle that action?

Would be glad to discuss further if need be.

Thank you!
Millan

Millan Hupp
Director of Scheduling and Advance
Office of the Administrator
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From: Troche, Luis
Sent: Thursday, May 24, 2018 6:34 PM
To: Hupp, Millan <hupp.millan@epa.gov>
Cc: Kasman, Mark <Kasman.Mark@epa.gov>
Subject: Renaissance Marriott

Hi Milan. Link to reserve EPA rooms at CEC Session hotel. Renaissance

Book your group rate for 25TH Regular Session of the CEC Council

For the 25TH Regular Session of the CEC Council (The group rate is US\$108.42 (including taxes)).

Have a great weekend.
Luis

Sent from my iPhone